

## **Required:**

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### **Individual Differences and Accommodations**

UCSB is committed to providing reasonable academic accommodations to students with disabilities (<http://www.ada.ucsb.edu>). If you anticipate experiencing difficulty in this course for any reason, please consult with the instructor. If you have a disability that may prevent you from fully demonstrating your abilities, you should contact the Disabled Students Program as soon as possible. Any student wishing to receive accommodations for a verified disability should request academic accommodations through the Disabled Students Program (<http://dsp.sa.ucsb.edu>, 8932668) as soon as possible.

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### **Academic integrity/Responsible Scholarship**

Honesty and integrity in all academic work are essential for a valuable educational experience. The Office of Judicial Affairs has policies, tips, and resources for proper citation use, recognizing actions considered to be cheating or other forms of academic theft, and students' responsibilities, available on their website at: <http://judicialaffairs.sa.ucsb.edu>. Students are responsible for educating themselves on the policies and to abide by them.

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### **Religious Observances**

UCSB is committed to providing reasonable academic accommodations to allow students observances of their religious beliefs. Whenever possible, students will be given reasonable time to make up any academic assignment that is missed due to participation in a religious observance. It is your responsibility to inform me as soon as possible of any intended absences for religious observances.

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### **Copyright and Course Recording Policy**

All course materials (class lectures and discussions, handouts, examinations, web materials) and the intellectual content of the course itself are protected by United States Federal Copyright Law, the California Civil Code. The UC Policy 102.23 expressly prohibits students (and all other persons) from distributing or selling lectures notes and all other course materials without the prior written permission of the instructor (See <http://policy.ucop.edu/doc/2710530/PACAOS100>). Students are permitted to make notes solely for their own private educational use. Exceptions to accommodate students with disabilities may be granted with appropriate documentation. To be clear, in this class students are forbidden from completing study guides and selling them to any person or organization. In addition, students and class visitors may not make audio or visual recordings of lectures, class discussions, or class presentations without the advance written consent of the instructor. Approved recordings are to

be solely used for the purposes of individual or group study by students enrolled in the class. If the recordings are to be used in any other manner, including any form of reproduction or distribution on the Internet or any other media, then in addition to the advance written consent of the instructor, the person making the recording shall obtain written consent from any student whose words or likeness appear in the recording. Inherent within this policy, instructors recognize that they must take into consideration and make accommodations to students who require access to course materials in compliance with the University's obligations under the Americans with Disabilities Act (ADA).

### **Discrimination and Sexual Harassment**

**As a faculty member, I am required to report discrimination, sexual harassment, or sexual violence involving students.** All UC employees including faculty and supervisors (except those specifically identified as confidential employees) are required to notify the Title IX office if anyone in the University community brings information about, or an employee becomes aware of, a possible incident of discrimination, sexual violence, or sexual harassment. Such reports are not confidential and all parties must be named.

The Title IX Compliance and Sexual Harassment Policy Compliance Office (TIX/SHPC) provides assistance in preventing and resolving & investigating complaints of sexual harassment/sexual violence and gender discrimination. It is also illegal to discriminate against a woman because of pregnancy, childbirth, or a medical condition related to pregnancy or childbirth. <http://www.oeosh.ucsb.edu/> If you believe you may be experiencing discrimination, exclusion from or denial of benefits of any program at UCSB, on the basis of your sex, gender or gender presentation, the TIX/SHPC is available to receive and respond to your complaint.

**If you would like confidential support**, the CARE: Campus Advocacy, Resources, and Education program can provide confidential emotional support, connect you with medical care, give you options for filing a report, help you understand your legal rights, facilitate housing needs, and connect survivors to campus and community funding sources. Resources can be found at: <http://sexualviolence.ucsb.edu/get.help/>

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### **Suggested:**

#### **Distressed Students**

UCSB is committed to providing a quality learning environment for its students. It is not uncommon for students to encounter emotional and mentally stressful challenges over the course of their studies. Sometimes these challenges are sufficiently acute that they deserve the attention of professionals trained to provide referral or direct health services. The Student Mental Health Coordination Services (SMHCS) office is a user friendly, single point of contact for our campus community to report concerns about students in distress or a student distressing others. As the department that collects all information regarding distressed student concerns, SMHCS provides coordination of care, interventions, social support, and follow-up services from a network of

campus resources. The SMHCS office provides a comprehensive Distressed Students Guide found on the Internet at <http://www.sa.ucsb.edu/responding-to-distressed-students/welcome> and can be contacted by phone at 893-3030 during regular work hours or at 893-4411 (after hours).

Students who are undocumented and from mixed status families:

You are welcome in this class, and I am here to support you and your growth. If at any point your or your family members' immigration status presents obstacles to engaging in specific activities or fulfilling specific criteria, you may request confidential accommodations. I value your contributions and want you to feel safe engaging in this class.

With support and resources, students who are undocumented and/or from mixed status families can thrive in higher education. At UCSB, we have an Undocumented Student Services (USS) department that can help with advising, free immigration legal services, scholarship information, and other on- and off-campus resources. Their services are safe and confidential. For more information, go to <https://uss.sa.ucsb.edu/>. You can also reach them at [sa-eopundocustudentservi@ucsb.edu](mailto:sa-eopundocustudentservi@ucsb.edu), (805) 893-5609, and find them on the 2<sup>nd</sup> floor of the Student Resource Building (inside the EOP suite).

**NOTE:** For all students addressing undocumented immigration as a category of analysis in class, do not use the word "illegal(s)," "alien(s)," or "illegal alien(s)" in a discussion. These terms promote a culture of intolerance and violence toward foreign nationals and undocumented immigrants. A more accurate and non-offensive term is "undocumented immigrant(s)." The use of this language signifies respect to the population addressed and reflects our campus's most basic values of diversity and civility in academic discourse.